

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1850
December 6, 2016**

OFFICIAL MINUTES

- Members Present:** Carl Calarco, Connie Hellwig, Nicole Klein, William Murphy, Roger Spell, Robert Van Wicklin,
- Members Absent:** Leonard Zlockie
- Staff Present:** Mark Ward, Melissa Sawicki, Aimee Kilby, Connie Poulin, Robert Miller
- Staff Absent:** None
- Others Present:** Sharon Turano (Villager), Jennie Acklin (Eville Times)

Call to order of meeting

President Calarco called the regular meeting of December 6, 2016 of the Ellicottville Central School Board of Education to order at 7:04 p.m. The pledge to the flag of the United States was recited.

Roll Call

Len Zlockie - absent

Changes, Additions and Deletions to the Agenda

Additions:

- 14c.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the creation of the position and job description of Assistant Athletic Director effective December 7, 2016.
- 14c.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a trip to Costa Rica as presented by Mrs. Jamie Edwards in February 2018.
- 15b.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to reduce the salary of Athletic Director, Karl Schwartz from \$15,500 to \$14,000 for the 2016-2017 school year, effective December 7, 2016.
- 15c.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Katie Taylor to the position of Assistant Athletic Director effective December 7, 2016 at a salary of \$1,500 for the 2016-2017 school year.
- 15d.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following OM (Odyssey of the Mind) coaches for the 2016-2017 school year:
Coordinator – Colleen Bower – (with pay)
Elementary Teams – Division I
Katie Benatovich – (coach with pay)
Leanne Pfeffer – (coach with pay)
Michelle Sundeen – (coach with pay) - contingent upon successful fingerprint clearance (NYS)
John Pfeffer – (volunteer)
Bryan Bower – (volunteer)
Helena Brierton (volunteer)
Middle School Teams – Division II
Clay Silvernail – (coach with pay) - contingent upon successful fingerprint clearance (NYS)
Bryan Bower – (volunteer)
Helena Brierton (volunteer)
Spontaneous Coach – All Divisions
Colleen Bower

Public Comment

None

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Approve Agenda

Moved by Spell, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt the agenda of the December 6, 2016 Board of Education Meeting with additions.

**Yes – 6
No – 0
Carried**

Presentations & Reports:

Jamie Edwards – Mrs. Edwards presented a powerpoint on a proposed trip to Costa Rica in February 2018. She stated that the trip would be 9-10 days and would be open for students in grades 9-12. She stated that students may have to miss one day of school depending on when the company can fit the Ellicottville group in. The trip price includes three meals a day, airfare, lodging, and all activities. Students would need money for souvenirs, snacks and their passport.

Communications, Commendations:

None

Informational Items:

- a. Academic Eligibility Regulations
- b. ACASB meeting notes (12/1/16) – Connie Hellwig attended the meeting. She provided board members with a written report. Items covered at the meeting included: NYS Education after the Elections, Financial State of NYS, and The Tax Cap.

Superintendent's Report (Mark J. Ward):

1. Robo call was made to parents this pm regarding the phone system at ECS being out since last Friday. Superintendent Ward stated that he has made several phone calls with no luck. He stated that Joe Schultz and Shawne Hunt are doing an excellent job trying to get the problem fixed.
2. Lead Sampling – 93 out of 94 samples originally passed. The problem with the 94th was corrected and now 94 of 94 passed. The information has been submitted to NYS. There was a blurb in the December District Newsletter and a small notice will be placed on the district web site.
3. Project in the superintendent's office – new plaques with the male and female athletes from 1970-present will be made. Plaques have been ordered from Mongillo's Jewelers in Salamanca. There will be plenty of room to add names in the future. In 1992 dedicated the football field to Ray Gray. A plaque will finally be placed near the field honoring Mr. Gray.
4. Tomorrow C/A BOCES will be hosting a physical education forum at ECS. Pam Kirkwood will be a presenter at the forum addressing the legal side.
5. Later in meeting – asking for approval to add the position of Assistant Athletic Director. Katie Taylor will do an excellent job. The job of athletic director has become larger with the merging of sports, etc.
6. Something special being planned out front of school – stay tuned.
7. PDP – met with ETA group committee and will meet with them once more next week. May add some more things teachers can do for professional development growth. Will approve January 10, 2017 meeting. Suggested working on next years beginning in March/April.
8. Neighbors to the north announced in their district newsletter that they will be conducting a pre annexation study with Ellicottville and Springville after the contingency budget is over.

Principals Reports:

Elementary Principal/CSE-CPSE Chairperson (Connie Poulin)

Absent

MS/HS Principal (Robert Miller)

Absent

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Consent Items:

Moved by Hellwig, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a.** That the board approve the minutes of the meeting of November 15, 2016
- b.** Acknowledgement of the November 16 & 30, 2016 Claims Auditor Reports
- c.** Approval of October 2016 Treasurer’s Report

**Yes – 6
No – 0
Carried**

Committee Reports:

None

Old Business:

None

New Business:

Moved by Spell, seconded by Van Wicklin, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Standard Work Day and Reporting Resolution to be submitted to the New York State and Local Employees’ Retirement System. BE IT RESOLVED, that the Ellicottville Central School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

**Yes – 6
No – 0
Carried**

Moved by Van Wicklin, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the transfer of \$3,568,924.52 from the Tax Collector’s account to the General Fund.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Van Wicklin, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the creation of the position and job description of Assistant Athletic Director effective December 7, 2016.

**Yes – 6
No – 0
Carried**

Moved by Van Wicklin, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a trip to Costa Rica as presented by Mrs. Jamie Edwards in February 2018.

**Yes – 6
No – 0
Carried**

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Personnel

Moved by Klein, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Randy Wisner to the permanent position of Maintenance Mechanic after successfully completing 12 months of probation. This permanent appointment is retroactive to November 3, 2016.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to reduce the salary of Athletic Director, Karl Schwartz from \$15,500 to \$14,000 for the 2016-2017 school year, effective December 7, 2016.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Van Wicklin, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Katie Taylor to the position of Assistant Athletic Director effective December 7, 2016 at a salary of \$1,500 for the 2016-2017 school year.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following OM (Odyssey of the Mind) coaches and volunteers for the 2016-2017 school year:

Coordinator – Colleen Bower – (with pay)

Elementary Teams – Division I

Katie Benatovich – (coach with pay)

Leanne Pfeffer – (coach with pay)

Michelle Sundeen – (coach with pay) - contingent upon successful fingerprint clearance (NYS)

John Pfeffer – (volunteer)

Bryan Bower – (volunteer)

Helena Brierton (volunteer)

Middle School Teams – Division II

Clay Silvernail – (coach with pay) - contingent upon successful fingerprint clearance (NYS)

Bryan Bower – (volunteer)

Helena Brierton (volunteer)

Spontaneous Coach – All Divisions

Colleen Bower

**Yes – 6
No – 0
Carried**

Policies & Regulations:

None

Discussion Items:

None

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CSE/CPSE Recommendations:

Moved by Murphy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900500950, 900501057, 900501024, 900500086, 900500085, 900414333, 900500530, 900501102) at its meeting on December 6, 2016 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (November 1-30, 2016).

**Yes - 6
No - 0
Carried**

Adjournment of Meeting

Moved by Klein, seconded by Spell, to adjourn the regular meeting of December 6, 2016 at 8:14 pm.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk